

# SAFETY OBSERVATIONS QUALITY ASSESSMENT



**CONSTRUCTION**  
SAFETY RESEARCH ALLIANCE

Guidance on using this scorecard and rating a safety observation is provided on the reverse side.

	STATEMENT	WEIGHT	TRUE = 1 FALSE = 0	WEIGHTED SCORE
	<i>EXAMPLE</i>	2	0	2*0=0
1	Introduced themselves and stated the purpose of their visit.	3		
2	Asked open-ended questions to understand the tasks, environment, and controls.	5		
3	Inquired about any hazards that were not discussed during pre-job meeting.	4		
4	Used best practices to identify and prioritize life-threatening hazards.	4		
5	Confirmed the presence and adequacy of direct controls for all life-threatening hazards.	5		
6	Confirmed that the required documentation was completed for all life-threatening hazards and direct controls.	4		
7	Checked and verified the quality of required equipment and tools.	3		
8	Confirmed that workers have the resources they need to operate safely.	4		
9	Identified and discussed expected behavior associated with life-threatening hazards.	3		
10	Confirmed that workers followed any recommendations from previous assessments.	3		
11	Engaged in an active dialogue with workers about site safety.	3		
12	Provided coaching and/or positive reinforcement to the workers.	4		
13	Verified understanding of feedback provided by the workers by summarizing what was learned.	3		
14	Was attentive during the engagement.	3		
	<b>TOTAL WEIGHTED SCORE (sum weighted scores for items 1 through 14)</b>			

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*This page provides example characteristics of a high-quality safety observation. This is not a comprehensive list and the observer should use their best judgement when scoring.*

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SAFETY RESEARCH ALLIANCE

1	Introduced themselves and stated the purpose of their visit.	<input type="checkbox"/> Introduced themselves and described the purpose of the observation.
2	Asked open-ended questions to understand the tasks, environment, and controls.	<input type="checkbox"/> Asked open-ended questions about the planned work, major steps involved, and anticipated outcomes.
3	Inquired about any hazards that were not discussed during pre-job meeting.	<input type="checkbox"/> Asked open-ended questions of the workers to determine if and how the work process or environment has changed since the pre-job safety meeting.
4	Used best practices to identify and prioritize life-threatening hazards.	<input type="checkbox"/> All hazards with potential to cause serious injury or fatality were identified using best practices (e.g., energy wheel, high-energy analysis).
5	Confirmed the presence and adequacy of direct controls for all life-threatening hazards.	<input type="checkbox"/> Confirmed that a direct control was available and functional for every life-threatening hazard. <input type="checkbox"/> Verified that no changes to the direct controls were made without communication and approval. <input type="checkbox"/> If a direct control is missing or inadequate, the work was stopped immediately and was not re-started until an adequate control was installed. <input type="checkbox"/> Discussed and evaluated what safeguards are place in case a primary control fails.
6	Confirmed that the required documentation was completed for all life-threatening hazards and direct controls.	<input type="checkbox"/> Confirmed that all required inspections and verifications were completed. <input type="checkbox"/> Confirmed that the workers had obtained required permits. <input type="checkbox"/> Confirmed that required safety documentation was complete.
7	Checked and verified the quality of required equipment and tools.	<input type="checkbox"/> Visually verified that key tools and equipment are functioning properly. <input type="checkbox"/> Discussed the appropriate methods for using key equipment. <input type="checkbox"/> Reviewed documentation for any inspections of key equipment.
8	Confirmed that workers have the resources they need to operate safely.	<input type="checkbox"/> Discussed the availability of safety resources on site. <input type="checkbox"/> Inquired about challenges workers face in acquiring safety resources.
9	Identified and discussed expected behavior associated with life-threatening hazards.	<input type="checkbox"/> Identified and discussed appropriate behaviors associated with life-threatening hazards (e.g., following safe work practices).
10	Confirmed that workers followed any recommendations from previous assessments.	<input type="checkbox"/> Asked front-line supervisors and workers to share the recommendations provided to them in previous observations. <input type="checkbox"/> Asked front-line supervisors and workers how they responded to previous recommendations.
11	Engaged in an active dialogue with workers about site safety.	<input type="checkbox"/> Asked workers to share their general views about site safety. <input type="checkbox"/> Shared observations of site safety with the workers.
12	Provided coaching and/or positive reinforcement to the workers.	<input type="checkbox"/> Provided positive reinforcement for positive observations. <input type="checkbox"/> Provided coaching when deficiencies were observed. <input type="checkbox"/> Suggested resources that may aid workers in working more safely.
13	Verified understanding of feedback provided by the workers by summarizing what was learned.	<input type="checkbox"/> Asked workers to share safety challenges they may be facing. <input type="checkbox"/> Repeated the concerns shared and how they will be addressed. <input type="checkbox"/> Thanked the workers for providing feedback. <input type="checkbox"/> Provided workers with information on how to contact the upper management to share future feedback.
14	Was attentive during the engagement.	<input type="checkbox"/> Actively avoided any distractions like their phone or paperwork. <input type="checkbox"/> Asked follow-up questions and verbally acknowledged what was shared. <input type="checkbox"/> Addressed workers by their names.